



## Parent Guide

### General information

Thank you for choosing Plein Air Fatima Centre. Here is additional information following registration.

#### **PARKING AND MEETING POINT** **(Morning Émilie-Gamelin Hall – Afternoon Big Top)**

The camp schedule is from 9:00 am to 3:30 pm.

Please park your vehicle in the large parking lot, near the big top with the green roof. The meeting point **in the morning will be at the Émilie-Gamelin hall**, located at the bottom of the stairs starting at 8:45 am. **The departure at 3:30 pm will be under the big top** near the large parking lot. Like in the summer, you must validate your identity at the gazebo upon your arrival.

*At 3:45 pm, campers for daycare will be heading to the Émilie-Gamelin Hall.*

#### **DAYCARE** **(Émilie-Gamelin Hall, morning and afternoon)**

The daycare is available from **7:00 am to 8:45 am** and from **3:45 pm to 6:00 pm**. Various activities are proposed to the children. Their participation is optional. In order to take advantage of the daycare service, your child must be registered in advance. **If your child is not registered for daycare, you will be charged a fee of \$5.00 per 15 minutes.**

- For safety reasons, the parents must go through certain controls. At the end of the day, you must present yourself behind the Emilie-Gamelin hall (located at the bottom of the stairs leading to the lower part of the Centre), to sign an attendance list. We also ask that you provide either an **I.D card or your password**.
- If you cannot show up at the daycare and you ask somebody else to come and pick up your child and this person is not an authorized person, **you must inform us in person or by phone** at 514 453-7600, ext. 237 between 8 am and 5 pm. **Important: the person picking up your child must have your password and an I.D. card.**
- Otherwise, the camp coordination will try and contact you to obtain your authorization. If not, the child **WILL NOT BE ABLE TO LEAVE** the camp.

The ratio is of one (1) monitor per twenty (20) children in daycare.





### **LATE ARRIVAL OR EARLY DEPARTURE**

Your child arrives at camp after 9:00 a.m. or will leave before 3:30 p.m.? If possible, please let us know ahead at the meeting point or by calling the reception. The arrival or departure will then be at the Ruche building. The administration office is closed, so you must call from your car at 514-453-7600 ext.0.

### **MEDICATION / MEDICAL INFORMATION**

If your child takes medication, it is mandatory to complete and return the Medication Administration form available on our website or at the reception of the Centre. It is the parent's responsibility to provide the camp with all medical information and any changes to be made to the child's health form.

### **BACKPACK**

- Warm clothing (adapted to the weather)
- Change of clothes (mittens & socks)
- Please identify all clothing and equipment
- Running shoes (optional)
- A snack and as well as a lunch for those who don't have the meal option. Lunches are not refrigerated so please provide an isolated lunch bag.

**THERE IS NO MICROWAVE AVAILABLE.**

### **LOST AND FOUND**

All lost objects will be available the entire week at the Émilie-Gamelin Hall.

### **TO CONTACT US**

Phone: (514) 453-7600 ext. 237 or email: [info@pleinairfatima.ca](mailto:info@pleinairfatima.ca)

## **Have an awesome Spring break at Fatima!**



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